

FOR LITIGANTS WHO ARE ATTENDING STATE COURT CIVIL PROCEEDINGS

Notice: You will receive a calendar notice regarding your case. Please take the time to read it carefully and to follow the instructions and the contact information on your Court notice.

If you are represented by an attorney, please contact your attorney in advance of any Court proceeding. Your attorney will give you instructions about your Court appearance.

If you are not represented by an attorney, please use the contact information on your notice for any questions you may have about appearing in Court. Additional contact information about Court personnel for each division of State Court is shown on www.gwinnettcourts.com.

Please be aware that Court personnel cannot give you legal advice in any way regarding your case. If you are represented by an attorney, your attorney will make contact with Court as necessary.

Location: The State Court is located in the Gwinnett Justice and Administration Center (GJAC.) The courtrooms are identified through number and letter designations. Digital signs also show where every judge is sitting on each day. If you become lost, please go to the desk by the elevators on the second floor, where a clerk will assist you.

Late Arrival: A late arrival could result in the disposition of your case without your presence. Please alert the Court if you are running late or having transportation problems.

Continuance: If you are unable to make your Court appearance, please contact the Court and request a continuance in advance of your hearing. Continuances are granted or denied on a case-by-case basis.

Remote hearings: You may be required to attend the hearing via videoconferencing. The State Courts are now using Zoom and other videoconferencing platforms.

Please see the website at www.gwinnettcourts.com for further information about the divisions of the State Court of Gwinnett County.